



Ysgol y Creuddyn

The school's designated teacher is
Arwel Roberts. The deputies are
Manon Williams and Dr Meirion
Davies
The contact on the Board of
Governors is Mrs Nia Rees Williams

Child Safeguarding Policy (2014 - 2015)

1. PURPOSE OF CHILD PROTECTION POLICY

- 1.1 The policy relates to all staff, governors and any volunteers working within the school. Through this policy, the school is committed to developing best practice and clear procedures, enabling it to treat concerns and child protection referrals in a sensitive and professional manner which supports the child's needs.

2. INTRODUCTION

- 2.1 Our school fully acknowledges our duty and contribution in protecting our learners. There are three main elements to the policy:
- 2.1.1 Prevention - by creating a positive atmosphere in school, educating, guiding and supporting our learners.
 - 2.1.2 Protection - by following an agreed procedure, ensuring that staff are trained and supported, allowing them to respond appropriately and sensitively to child protection concerns.
 - 2.1.3 Support - all those who may have been abused.

3. SCHOOL COMMITMENT

- 3.1 We acknowledge the importance of self-respect, confidence, friends and lines of communication with a trustful adult, and we will therefore:
- 3.1.1 Establish and sustain an ethos of safety where learners feel secure, are encouraged to talk and are listened to.
 - 3.1.2 Ensure that learners know which adults they can contact if they are concerned or in difficulty.
 - 3.1.3 Cultivate skills that protect them from abuse. (See PSE Schemes of Work)
 - 3.1.4 Establish an effective working relationship with parents and colleagues from every agency, wherever possible.

4. ROLE AND RESPONSIBILITIES

- 4.1 Every adult who works with, or on behalf of, children in this school has a responsibility to protect them. However, some who have key roles within the school and LEA have specific responsibilities. *(The names for the current year can be seen on a page attached to this document)*
- 4.2 It is the designated teacher's responsibility to ensure that the child protection procedure for the county and for Wales is implemented within the school:
- 4.2.1 Make relevant referrals to the specified agencies in accordance with the given guidelines.
 - 4.2.2 Ensure that all school staff are aware of the school's internal procedure.
 - 4.2.3 Provide advice and support for those who need it.

- 4.3 The role and responsibilities of the specified governor are to ensure that the school has an effective policy that conforms to county and national procedure. Information about child protection matters is not divulged to governors, for reasons of confidentiality.
- 4.4 The LEA Child Protection co-ordinator provides advice and training for the school.

5 PROCEDURE

- 5.1 We will inform, induct, brief and train every adult who is in contact with children in our school.
 - 5.1.1 The headteacher will ensure that every adult who visits the school and who is unsupervised when working with learners (e.g. peripatetic teachers) is aware of school policy and the name of the designated teacher.
 - 5.1.2 A statement in the school handbook will inform parents/carers about the school's duties and responsibilities in relation to child protection procedure.

6 TRAINING AND SUPPORT

- 6.1 The designated teacher, the deputy co-ordinators, Manon Williams a Dr Meirion Davies and the nominated governor (Nia Rees Williams) will attend training relevant to their role.
 - 6.1.1 Support will be provided by the designated teacher and deputies when concerns or enquiries arise in relation to child protection.

7 PROFESSIONAL CONFIDENTIALITY

- 7.1 Understanding confidentiality guidelines is crucial when dealing with child protection matters. No member of staff should promise confidentiality to a student, as information relating to child protection concerns must be shared with the designated teacher, and may require a further inquiry by the appropriate authorities. As a result, the learner would stop trusting adults, and this could compromise his or her welfare and safety.
 - 7.1.1 The designated adult/teacher will initiate the agreed school guidelines and procedure when concerns arise.
 - 7.1.2 Staff are informed on a 'need to know' basis only. There must be agreement that this information is confidential.

8 RECORDS AND MONITORING

- 8.1 Our school is clear about the necessity to keep detailed written records of any matters of concern. When a learner reveals information or when a member of staff notices signs or symptoms of abuse or possible abuse, the member of staff should record:
 - What was seen and what was said, context - where, who was present etc, date, time. The record should be signed and given to the designated teacher.
- 8.1.1 A file is kept of concerns that have arisen and appropriate steps are taken in accordance with the nature of the concerns.

- 8.1.2 All information is locked away, accessible only to the designated teacher and the deputies.
- 8.1.3 If the learner transfers to another school/institution, the information will be forwarded, marked confidential and for the attention of the designated person.

9 ATTENDANCE OF CHILD PROTECTION CONFERENCES

- 9.1 The designated teacher, or the deputies, will attend a child protection conference involving a learner.

10 SUPPORTING A LEARNER AT RISK

- 10.1 Our school acknowledges that children who are abused or who witness violence can have difficulty in developing a sense of self worth. Their behaviour in school can be challenging.

The school also acknowledges that these children can, in turn, abuse others. This needs to be treated with sensitivity so that the child can receive the appropriate help and support. Our school will do this in the following ways:

- 10.1.1 A curriculum which encourages self respect and self-motivation.

- 10.1.2 A school ethos which promotes a positive, supportive and safe environment that cultivates a sense of acceptance and respect.

- 10.1.3 implementation of the school's behaviour management policies (See the SLT policies)

- 10.1.4 Consistency with regard to recognising and acknowledging behaviour displayed by a learner, in order to ensure appropriate support.

- 10.1.5 Regular contact with other professionals within the school (Inclusion Team) and without, to ensure support for the learner (and his/her family, where appropriate)

- 10.1.6 Commitment to the development of a positive relationship with parents, when it is of benefit to the learner.

- 10.1.7 Development and support of the Inclusion Team, who are trained to respond appropriately in situations relating to child protection.

- 10.2 This policy should be considered alongside other relevant policies:

- PSE Teaching

- Sex and Relationships Education

- Behaviour

- Health and Safety

- Anti Bullying

- LAC

- 10.3 Support is given to learners who come from homes where there is violence, drug abuse or alcohol abuse, as the learner could be at risk.

11 SAFE SCHOOL, SAFE STAFF

- 11.1.1 We will be aware of the difficulties faced by some children when attempting to express their concerns clearly, as they may have limited vocabulary. There must be awareness of the possibility of misinterpreting

the attempts of a learner to raise a child protection matter or issue. The circumstances should be discussed with the designated teacher, and the designated teacher should discuss the matter with the SLT contact.

- 11.1.2 If a member of staff is working in a one-to-one situation with a learner, he/she should ensure they are visible and audible to other staff to lessen the risk of misinterpretation.
- 11.1.3 Our Sex Education policy advises staff with regard to how to advise learners about sexual issues.
- 11.1.4 We will conduct an effective relationship with parents/guardians, but ensure that every parent/guardian understands that the welfare of the learner is the school's priority. Confirming this should ensure that the positive relationship with the home is sustained in difficult periods.

- 11.2.1 Before commencing work staff must complete an investigation by the Criminal Records Bureau and sign a declaration during the application process, relating to sentences involving the harming of children. Staff who deliberately mislead the school will be dismissed.
- 11.2.2 When a member of staff is the subject of an accusation of abuse, he/she will be fully investigated in accordance with the school's procedures, ELA procedure and the All Wales Child Protection procedure.

12. DIRECTIVE ROLE

12.1 The school has a directive role, not an investigative role. It is the responsibility of the social services and the police to investigate cases of child abuse and the school will do everything in its power to support and help them in their task. The school will also work to establish a relationship with other agencies that promote understanding, trust and confidence in order to ensure effective co-operation in every case of abuse or possible abuse.

13. STATUTORY BASIS

The school's work in the field of child protection is governed by:

All Wales Child Protection Procedures 2008

This policy is implemented with the support of Noella Roberts.

The policy was recommended and endorsed by:

**SLT
School Governing Body**

Key Roles

Ysgol y Creuddyn:

Dr Meirion Davies	Headteacher
Mr Arwel Roberts	Assistant Headteacher (Designated Teacher for Child Protection)

School Inclusion Team:

Mrs Manon Williams	Learning Coach
Mrs Pat Davies	Learning Support Unit Manager
Mr Marc James	Potential Teacher
Keira Jeffreys	Attendance Officer and First Aid Contact
Helen Jones	Maternity post, covering KJ
Caren Williams	Child Welfare Officer

Conwy County:

Noella Roberts	Education Social Work Manager
Sian Pineau	Deputy Manager (Responsibility for Attendance)
Lowri Gravell	Educational Psychologist
Katie Haselgrove	Education Social Worker

Heads, Deputies and Staff of Yr Wyddfid and Penrhos

PC Meirion Williams	School Community Police Officer
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